

Watershed Coordinator Job Description

Hopkinsville Surface and Stormwater Utility seeks a highly motivated and experienced professional to join its staff as a Watershed Coordinator.

The Watershed Coordinator will be responsible for coordinating, collaborating, and implementing the comprehensive South Fork Little River Watershed Plan. The solutions, recommendations, and best management practices to reduce nonpoint source (NPS) pollution and improve water quality are detailed in the Watershed Plan. Solutions include technical, educational, and outreach efforts aimed at addressing high pathogen levels, high nutrient levels, and riparian buffer zones, as well as other non-point source pollutant. The Watershed Coordinator will work closely with the Little River Water Quality Consortium and with appropriate local agencies, organizations, public groups, and others to expand the reach of this project into the community. Other responsibilities would include, but are not limited to, Community Rating System and MS4 activities.

Applicants must possess a bachelor's degree, effective verbal and written communication skills, and the ability to manage multiple projects at once. This position requires an individual who is able to work collaboratively and easily take on leadership roles on a one-on-one basis and in group settings. The successful candidate will work independently with appropriate oversight and should be able to lift and carry weights up to 50 pounds. A valid driver's license and reliable transportation are required.

Preferred qualifications include experience with watershed management, environmental education, community organizing, grant writing, GIS analysis, or volunteer coordination.

Ongoing watershed programs and projects include:

- Septic system education and repair
- Streambank stabilization and riparian buffer plantings
- Nature-based Solutions and Low Impact Development such as rain barrels, rain gardens, and pollinator gardens
- Stormwater basin design and retrofit

- Litter pick-up along waterways
- Watershed Watch volunteer stream monitoring
- Equity-based environmental education
- Public outreach and webpage updates
- Volunteer expansion

Salary and Position Details

This is a part-time, contractual position with varied hours that include nights and weekends. The Watershed Coordinator is supervised by the Manager of the Hopkinsville Surface and Stormwater Utility.

The expectation is that the Watershed Coordinator will work an average of 20 hours per week. Starting pay is \$35-\$40 per hour, depending upon academic training, work experience, and technical skills. Additional funding is allocated for professional development activities as well as travel.

To Apply

Submit application by April 6, 2026.

Applications should include a cover letter, resume, and contact information for three references. Materials may be submitted electronically to info@hssutility.com or by USPS at the following address (postmarked by April 6, 2026):

Attn: Manager of HSSU
Hopkinsville Surface and Stormwater Utility
711 South Main Street
Hopkinsville, Ky 42240

Hopkinsville Surface and Stormwater Utility is an Equal Opportunity Employer and a Drug-Free Workplace